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2 days – Data Analytics using Excel 365, 2021 – level 3 (TGS-2023019361)

	irse ation	16.00 hours	Full Fee \$520	Subsidy & Nett Fees Please refer to page 2	Mode of Training Classroom		
Certification	Succes	sful trainees will re	eceive a Statement of	Attainment (SOA) issued by S	killsFuture Singapore.		
 Minimum 1 year of working experience (know how to use Excel pivot tables, basic excel graphs) Speak, listen and read English at a proficiency level not lower than the WPL Level 4, and manipulate numbers at a not lower than the WPN Level 4. Minimal education qualification is GCE 'O' Level, GCE 'N' Level or ITE certificate. 							
Course Objective	 Able to use Excel to do correlation, regression analysis on variables, for prediction. Using moving average and forecast functions to project forecast. On completion of this module each candidate will be able to: Practical Statistics functions Combine data from different sources, into a useful dataset Use Power Query functions to extract files, formulas Manage data with Pivot Table and Advanced Pivot Table e.g. average, StdDev, Show value as Histogram, Boxplot, IQR Correlations, Linear Regression, Moving Average, Forecast 						
Course Outline	Discrete ar	ata – Qualitative a nd Continuous Dat tatistical Analysis		•			

Combine data from different sources Make a useful Dataset Power Query and Connections Options Settings Explore the data Data Dictionary Descriptive Statistics Statistic Formulas Levels of Data Literacy Data literate for job role Explore data with business questions Pivot Table and Advanced Pivot Table Charting with Histogram Understand Types of Distribution Boxplot, percentiles, quartile Correlations Linear Regression Moving Average Forecasting

Interpret pivot table report Interpret Distribution Correlations reports Regression output report



SINGAPORE WORKFORCE SKILLS QUALIFICATIONS

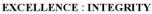






Genetic Computer School Pte Ltd CPE/UEN No: 198902296M Registration Validity Period: 24 June 2023 – 23 June 2027 Call 63397588 or email contact@genetic.edu.sg





Assessment

- Written Assessment
- Practical Assessment

Subsidy

TGS-2023019361							
	Singapore Citizens and Singapore Permanent Residents	Employer-sponsored and self- sponsored Singapore Citizens aged 40 years old and above	SME-sponsored local employees (i.e. Singapore Citizens and Singapore Permanent Residents)				
FUNDING Source							
	SkillsFuture Funding (Baseline)	SkillsFuture Mid-career Enhanced Subsidy	SkillsFuture Enhanced Training Support for SMEs				
Course Fee	\$520.00	\$520.00	\$520.00				
SkillsFuture Funding	\$260.00	\$364.00	\$364.00				
Total Nett Fee	\$260.00	\$156.00	\$156.00				
GST (9% x \$520)	\$46.80	\$46.80	\$46.80				
Total Fee Payable to Genetic Computer School Pte Ltd	\$306.80	\$202.80	\$202.80				
Age Group	SC 21-39 years old and PR	SC 40 years old and above	Small Medium Enterprise				

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Eligible for Claim Period: 07/03/2023 - 06/03/2025

Please refer to the below link for the Refund Table for SkillsFuture Courses: https://www.genetic.edu.sg/refund-for-skillsfuture-courses/

<u>Participant need to pass the test to get subsidy</u> SSG Advice:

Student must achieve 75% Course attendance, and also pass the assessment to be eligible for SSG Funding.

All Singaporean aged 25 and above can use their \$500 SkillsFuture Credit to pay for a wide range of approved skills-related courses.

PSEA Funding is available for student aged 18-30 Years old (Please call PSEA Hotline 62600777 to check your balance).

We are pleased to share the following information on the new PSEA Ad Hoc Withdrawal FormSG Application:

- Using only own PSEA: <u>http://go.gov.sg/psea-withdrawal-tp</u>
- Using Sibling's PSEA: <u>http://go.gov.sg/psea-withdrawal-tps</u>

Note: Student must bring thumbdrive during the lesson.



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